



BROOKFIELD CRAFT CENTER

Health and Safety Measures

As Brookfield Craft Center resumes regular, on-site operations following the COVID-19 pandemic interruption, recognizing our number one priority is the health and safety of our staff, faculty, students and all visitors to our campus, we have implemented a number of new safety measures.

Following are requirements for all visitors, students, staff, and faculty when on our campus:

- Students and faculty who are feeling ill or who have recently been exposed to others, family members or friends, who are ill are not to come to campus. Students who must cancel participation due to illness will be provided a credit for a future class.
- Masks must be worn at all times while on our campus, except for those ages two and under, and where exceptions are noted in specific studios.
- Social distancing must be observed, with six-foot distancing between family groups.
- Studio class sizes will be limited to insure appropriate social distancing can be observed.

Campus and facility safety measures:

- All restrooms will be cleaned at the start of each day. In those facilities where a class is running and, in the shop, restrooms will be cleaned throughout the day as required.
- Studios will be cleaned, and all high touch surfaces will be sanitized prior to the start of a class.
- Disposable wipes will be provided in each studio so that commonly used surfaces can be wiped down before each use.

Retail Shop – Special measures:

- In addition to staff, no more than 4 visitors may be in the shop at any one time. Patrons are encouraged to call ahead to schedule an appointment to shop (203) 775-4526. Visitors may be requested to wait outside until someone leaves before entering.
- All visitors to the shop must wear a mask.
- Hand sanitizer will be available for our patrons.
- Disposable wipes will be used to wipe down all high touch surfaces throughout the day.
- All payments must be made by credit card, gloves are available for use when making payment.
- A sign-in sheet will be placed at the front door to aid in contact tracing should that be required. The sheet will be destroyed after 30 days.

Studio Special measures:

- All hand tools, provided by BCC, will be cleaned, and sanitized prior to use. After each class students will return tools used during the class session to a central place to be cleaned and sanitized for the next class.
- We recognize that each of our studios may have unique requirements, in addition to those noted above, there may be additional safety measure, or exceptions. These will be posted in each studio. In addition, students will be notified of any special requirements when registering for a class.